

**Pender Islands Fire Protection Society  
Draft Minutes of Annual General Meeting  
Wednesday, May 2, 2018  
7:30 pm, Fire Hall #1, North Pender Island**

**Present:** Jane Perch (President), Ally Tammemagi, Rick Mudie, Art Curtis, Paul Hutcheson, Paul Williamson, Robert Cooper, Shahid Hussain, John Roberts

**Regrets:** Paul Williamson

**Present:** 47 registered members of the Pender Islands Fire Protection Society.

**1. Call to Order & Introductions**

President Jane Perch called the Annual General Meeting to order at 7:36 p.m., and invited the Directors of the Pender Islands Fire Protection Society (PIFPSO to introduce themselves.

**2. Establish Quorum**

President Perch noted that the requirements of a quorum have been exceeded.

**3. Approval of the Agenda**

**Moved by Paul Hutcheson, seconded by Blair Higgs,** that the agenda be amended to move Item 8 “Election of Directors” to Item 4, and that the other items be renumbered appropriately.  
**DEFEATED**

A discussion of the motion was held and benefits of adopting the agenda without amendment were noted. Following the discussion, President Perch called for a vote on the motion. With two in favour and the rest opposed, the motion was defeated.

**Moved by John Roberts, seconded by Ally Tammemagi,** that the Agenda be approved as presented. **CARRIED**

**4. Approval of Previous AGM Minutes**

Secretary Ally Tammemagi reviewed the minutes of the Society’s April 19, 2017 Annual General Meeting (AGM).

**Moved by Shahid Hussain, seconded by Rick Mudie,** that the minutes of the April 19, 2017 Annual General Meeting be approved as presented. **CARRIED**

## **5. President's Report**

President Jane Perch provided an overview of the Board's work during the past year, including the following points:

- Overview of the newly established committees within the Board and each of their roles.
- The Board's ongoing development of policies for good governance.
- Completion of the Magic Lake Estates Secondary Emergency Exit project.
- Constitution and Bylaw review and amendments for compliance with the new Society's Act.
- Completion of the Live Fire Training Facility and the benefit of this facility in ongoing compliance with the EMBC Playbook requirements .

President Perch also noted the upcoming requirement to purchase and replace two apparatuses, and evaluation of a financing solution through the CRD for those costs.

President Perch noted the retirement of former administrator Debbie French and welcomed her replacement Ylse Barber. She also reported that Deputy Chief Mike Dine has accepted a position as Chief with White Horse and wished him well for future success.

**Moved by Art Curtis, seconded by Robert Cooper,** that the President's Report be accepted as presented. **CARRIED**

## **6. Treasurer's Report**

Treasurer Art Curtis referred to the Society's circulated financial statements for the year ending December 31, 2017. He highlighted key line items, noted a surplus, and provided an overview of the allocation process for surplus funds.

A member of the Society requested information on Capital Regional District (CRD) ownership of department assets and how that could impact future revenue from the Training Facility.

Art Curtis and President Perch provided an overview of the project and intended plan .

Art Curtis thanked Chief Boyte, the administrative staff, and the Board for their assistance in creating and facilitating the budget.

**Moved by Art Curtis, seconded by Rick Mudie**, that the Society financial statements for the year ending December 31, 2017 be approved as presented. **CARRIED**

## **7. Presentation of Plaque from Fire Commissioner**

President Perch read a letter from the Fire Commissioner commending the members who attended wild fires in the interior. She presented a plaque from the Fire Commissioner.

## **8. Chief's Report – Charlie Boyte**

President Perch noted that the Chief received a thirty year service award this year.

Chief Charlie Boyte reported on the year's highlights for Pender Island Fire Rescue (PIFR), including the following points:

- Pender Fire is the only rural department in the CRD, aside from Salt Spring Island, to qualify as a Full Service Department under the EMBC Playbook.
- There has been a 49% increase in calls since 2012 which is increasing the burden on the volunteers.
- Three crews provided wildfire assistance to the interior in August 2017 and this provided both invaluable experience to the department, and financial compensation.
- The department has remained within budget for the twelfth consecutive year.
- The hours provided by the volunteers are equivalent to 9 full time positions.
- Introduction of a Physical Fitness program initiative.
- Completion of the Live Fire Training Facility, including an overview of the organizations who contributed to the development.

Chief Boyte acknowledged that Deputy Chief Mike Dine will be moving to the City of Whitehorse Fire Department. He thanked him for his service and noted the significance of the achievement.

Chief Boyte provided an overview of goals moving forward and the options being considered for meeting those goals.

## **9. Election of Directors**

President Jane Perch reported that there are three positions open this year.

President Perch provided an overview of the Board's new policy, that will be in place for the next AGM, by which the Board will actively seek new members and will provide an orientation to them in advance of the AGM. She noted that at the next AGM, there will not be nominations from the floor.

President Perch invited John Roberts to proceed. He noted that Bob Cooper, Art Curtis, and Paul Williamson have all indicated that they will stand again for re-election.

Daisy TeHennepe nominated Brigette Prochaska.

John Roberts provided an overview of the process, noting that a ballot system would be used and society members will be able to write up to three distinct names on the ballot.

There was general concensus that Maggie MacDonald and Secretary Tammemagi would count the votes.

John Roberts invited each of the candidates to introduce themselves and each did so in turn, with John Roberts reading a written introduction provided by Paul Williamson, who sent his regrets.

Note: A break was held for counting the ballots and President Perch reconvened the meeting at 9:34 pm

President Perch announced that Art Curtis, Brigette Prochaska, and Paul Williamson were elected by ballot.

President Perch provided an overview of the contributions of Bob Cooper to the board and thanked him for his service.

Brent Marsden noted the achievement of the community to have a fire department that can train officers of the caliber that they do. He commended Deputy Chief Dine for his service.

## **10. Questions**

None.

## **11. Adjournment**

President Perch closed the meeting at 9:39 pm.